

Bookstore Services Vendor Selection & Information Sharing Opportunities

Date & Time	Action/Event
Fri., May 4	Intent to Proceed letter issued to selected bookstore services vendor
Fri., May 4 9 – 10 a.m.	Meeting with all full-time and part-time bookstore staff to share/discuss selected vendor
Mon., May 7	All staff email sent about vendor selection, benefits, implementation timeline, upcoming events
Tues., May 8 3:30 – 5 p.m.	Presidents' Council meeting Discuss selection of vendor for bookstore services
Mon., May 14	Barnes & Noble representatives visit campus to learn more about inventory, information technology, etc. at Oregon City and Harmony Community campuses
Wed., May 16 4:30 – 5 p.m.	Attend last portion of ASG meeting to: <ul style="list-style-type: none"> - Discuss vendor selection - Brief the group on bookstore services - Share timeline for implementation, etc.
Fri., May 18 Noon – 1:30 p.m.	College Council meeting Discuss selection of vendor for bookstore services
Wed., May 23 2 – 4 p.m.	College-wide Bookstore Learning Session McLoughlin Auditorium, Room 121 Barnes & Noble representatives: <ul style="list-style-type: none"> - Review of the implementation plan - timeline - Provide online walk through of the student/user interface (website) - Provide online walk through of the faculty interface - Demo of any key functionality as requested by meeting attendees

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<p>Thurs., May 31 Noon – 1 p.m.</p>	<p>Faculty Senate meeting</p> <ul style="list-style-type: none"> - Discuss vendor selection - Brief the group on bookstore services - Share timeline for implementation, etc.
<p>Fri., June 8 Noon – 2 p.m.</p>	<p>Dept. Chairs & Directors Meeting Barnes & Noble representatives:</p> <ul style="list-style-type: none"> - Review of the implementation plan - timeline - Provide online walk through of the student/user interface (website) - Provide online walk through of the faculty interface - Demo of any key functionality as requested by meeting attendees
<p>Wed., June 27 7 p.m.</p>	<p>Board of Education meeting</p> <ul style="list-style-type: none"> - Discuss vendor selection - Brief the Board on bookstore services - Share timeline for implementation, etc.
<p>Fall Inservice</p>	<p>Training for faculty and staff</p>